

MINUTES

**Assiniboine Community College Board of Governors Meeting
5:00 p.m. – Tuesday, March 20, 2018 – ACC Adult Collegiate- Room 130A**

Attendance: Jeff Harwood (Chair), Carla Milne, Johanne Ross, Jack Ewatski, Lori Dangerfield, Harvey Laluk, Jamie Robinson (Staff Representative), Anneliese Parkinson (Student Representative), Mark Frison (President), Shannon Brichon (Treasurer), Shaun Cameron (Secretary)

Guests: Diane Shamray (Assiniboine International), Deanna Rexe (Vice-President- Academic), Danielle Adriaansen (Director, Public Affairs), Jim Simmons (Director of Capital Projects/Facilities), Derrick Turner (Director, Advancement & External Relations)

Regrets: Heather Dodds (Vice-Chair), Kelly Wilson, Gabriel Toichoa (CIO), Karen Hargreaves (Dean, Health and Human Services), Dave Perkins (Acting Dean, Business, Agriculture & Environment), Barry Gooden (Acting Dean, Trades and Technology)

Roll Call

The meeting was called to order at 5:35 p.m. Attendance constituted a quorum.

1. Approval of Agenda

MOTION: Ewatski/Milne

That the agenda be approved as circulated.

CARRIED

2. Approval of Minutes of January 23, 2018 (BG: 18/01/23)

MOTION:

That the minutes of January 23, 2018 (BG: 18/01/23) be adopted with one change, Board member J. Ewatski was present, L. Dangerfield was absent from BG: 18/01/23.

CARRIED

3. New Business

i) Food Processing Centre (Animal Proteins)

M. Frison presented two documents “*Food Processing Centre*” and “*Board of Governors Paper- Meat Cutting Proposal*”. The purpose of these documents were to present information to the Board of Governors regarding the establishment of a Food Processing training facility at the Victoria Ave. East campus. The document “*Board of Governors Paper- Meat Cutting Proposal*” request Board authorization to seek Ministerial approval to spend up to \$950,000 for the establishment of a Food Processing Centre at the Victoria Avenue East Campus.

Governors had questions around the spaces current usage, the business interest in such a venue and what students the programming would be designed to serve.

MOTION: Milne/Ewatski

Motion to authorize the college to seek Ministerial approval to spend up to \$950,000 for the establishment of a Food Processing Centre at the Victoria Avenue East Campus.

CARRIED

Further to the discussion a second motion was proposed. Governors sought a request of the college to secure some of the necessary funding for the project prior to moving to a tender on construction. This motion would operate independently of the first, but has implications on the project.

MOTION: Dangerfield/Milne

That the college not proceed to tender on construction without \$250,000 in commitments to the project (not inclusive of demolition and architecture costs).

CARRIED

4. Reports from Board Committees

- i) **Finance and Audit Committee Report-** the FAC committee met on March 20, 2018 and reviewed the financial statements. C. Milne and S. Brichon (Treasurer) spoke to the document and highlighted various items for the membership.

MOTION: Milne/Dangerfield

That the financial statement ending **February 28, 2018** be approved as presented.

CARRIED

Tuition – C. Milne and S. Brichon (Treasurer) spoke to the proposed tuition increase. The FAC had met earlier in the day to review the tuition proposal and after thorough examination have brought the proposal to the Board for consideration.

Governors had questions around how the previously announced 0.9% reduction in base funding would affect the college, how international tuition fees would be affected, and where the college was positioned relative to other similar sized institutions in Western Canada.

MOTION: Milne/Laluk

On the recommendation of the Finance and Audit Committee, that the base tuition rate increase to \$40.55 per credit effective the 2018/19 Academic year.

CARRIED

- ii) **Planning Committee Report** – H. Laluk spoke to the Planning Committee Report.

The Planning Committee met on February 27, 2018. At the meeting Gabriel Toichoa (CIO), presented a document entitled ***Taking Stock – Assessment of ACC’s Balanced Scorecard***. This document provides a framework for potential changes to items and measurable metrics in the Balanced Scorecard. The presentation included an updated Scorecard (without measurable metrics) and a key performance indicator review and assessment document.

Board members had questions surrounding some of the items that were removed and the process to continue to monitor the metrics those items represented.

At the next meeting of the Board’s Planning Committee there is a plan to examine the new measurable items and if time permits choose 1-2 that can be brought back to the Planning Committee for further study.

REPORT RECEIVED BY THE BOARD OF GOVERNORS.

- iii) **College Report** – M. Frison presented the March 2018 College Report, highlighting some of the different items within the report.

REPORT RECEIVED BY THE BOARD OF GOVERNORS.

- 5. **Next Meeting** – May 15, 2018 at the Manitoba Institute of Culinary Arts – Study Hall.
- 6. **In-Camera Session**
- 7. **Adjournment** – This meeting was adjourned at 7:28 p.m.

Secretary

Chair